

Narcotic Drug Management

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Objectives

- What are Narcotics
- Storage
- Issue & Usage
- Disposal

Narcotics

- Group of drugs which produces analgesia, narcosis & addiction
- Examples: morphine, pethidine, fentanyl, pentazocine & ketamine

Psychotropic drugs

- Any drug capable of affecting the mind, emotions & behaviour
- Examples: Lithium, cocaine

Storage of narcotics

- Requires license from regulatory authority to purchase, store and sell narcotic & psychotropic drugs. (NDPS act 1985)
- The license is to be displayed in the pharmacy
- For our hospital the licence is issued by the central excise department of Puducherry
- The Narcotics shall be stored under double lock and key to ensure its rational usage throughout the hospital.

- Only appropriate personnel shall handle these drugs in accordance with policies. (2 licensed pharmacist)
- Other than narcotic drugs and records related to narcotics no other items are permitted to be stored in the narcotic drug cupboard including money.
- Pharmacist shall notify if any medicines or register is missing.
- The narcotic drugs register must incorporate a record of all receipt and issue involving narcotic drugs. Separate Records shall be maintained for issue of different Narcotic drugs
- The narcotic drugs register must be a bounded book with consecutively numbered pages.

- **Documentation of issue of narcotics** the logbooks will contain Seal: Drug Control Administration, Government of Puducherry .
- After obtaining the seal such logbooks shall be used for documenting the Receipt
- A separate page must be used for each narcotic drug.
- A proper record of its uses, administration and disposal shall be maintained at all the places wherever narcotic drugs are stored.

Issue & Usage of narcotics

- Narcotics shall be issued only on indent raised by respective ward duly approved by head of department
- Issues shall be under perpetual declining inventory and against prescription from the medical practitioner.
- The prescribing practitioner shall be responsible in case the prescription does not abide to statutory regulations.
- Nursing station should ensure the entry of batch number in the prescription form while administering

Issue & Usage of narcotics- contd

- All containers used for holding and storing narcotic drugs shall be properly labeled.
- Appropriate registers shall be maintained to have enough information on its usage. These records shall indicate the following information
 - Date of distribution
 - Name of the drug
 - Date of Issue
 - Patient name and IP no.
 - Ordering physician's name
 - Quantity of units distributed
 - Signature of distributing pharmacy personnel
 - All records for controlled substances shall be maintained in a readily retrievable manner for five years.

Disposal

- **Unused Drugs:** All pharmacy will be routinely inspected for discontinued, outdated, defective or deteriorated drugs and containers with worn, illegible, or missing labels.
- These drugs will be returned to the Pharmacy central store where they will be kept in a segregated area for return under lock and key
- For used vials and ampoules after getting permission from RMO they will be discarded through outsourcing.

THANK YOU

